

MINUTES

BOARD OF FIRE COMMISSIONERS

DOUGLAS COUNTY FIRE DISTRICT NO. 2

June 14, 2017
East Wenatchee, WA

The meeting was called to order at 5:00 p.m. by Chairman Bob Black with Commissioners Dawn Collings and Rick McBride present.

District personnel in attendance was Assistant Chief Cam Phillips.

ADDITIONS/DELETIONS TO THE AGENDA

- Action on the 2016-2021 Collective Bargaining Agreement was added to Old Business by Chairman Black.

APPROVAL OF MINUTES

Commissioner Collings moved to approve the Minutes of May 15, 2017 as presented. The motion was seconded by Commissioner McBride. Motion unanimously passed.

FINANCIAL REPORT

1. The Treasurer's Financial Statement indicated a balance of \$3,835,653.04.
2. Revenues received:
 - \$1,358.27, interest income.
 - \$660.00, Gavin Burnett, payment on refund of the 2016 resident program. (Cash)
 - \$16.61, Echo Health, Inc., reimbursement of medical services for Charles Fenton. (Check No. 151501905)
 - \$32.43, Lake Wenatchee Fire & Rescue, tax for ERS interface. (Check No. 800947)
 - \$32.43, Douglas County Fire District No. 3, tax for ERS interface. (Check No. 303589)
 - \$300.70, Chelan County Fire District No. 1, payment for fire investigation billed on April 21, 2017. (Check No. 801487)
 - \$481.12, Chelan County Fire District No. 1. payment for fire investigation of Phillipi Fruit billed on May 15, 2017. (Check No. 802660)
 - \$676.50, Washington State Patrol, payment for equipment used on the Spromberg mobilization fire. (EFT #062072!)

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CORRESPONDENCE (None)

STAFF REPORTS

Chief:

Chief Phillips relayed the following for Chief Baker who was unable to attend due to illness:

- The conference room would be converted to offices following this meeting, initially for two. Captain Soltwisch was working on the lay-out.
- Chief Baker was compiling a list of questions for the architect interviews. Members were asked to provide any questions they had. They requested to be provided with the questions the Chief had, too.
- Part-time employment of Administrative Assistant Kurt Blanchard would be phasing out. He spent most of his time assisting Assistant Chief Brett with projects. Assistant Chief Phillips expressed appreciation for all the work Kurt had done for the District.
- Chief Baker was considering the promotional ceremony of Captain Seth Ellis in conjunction with the barbeque on the Fourth of July. Commissioners Black and McBride, and Assistant Chief Phillips all advised they already had other commitments.

Training:

- Assistant Chief Phillips reported he was bringing on three, maybe four new volunteers.
- Wildfire season had arrived, but was not yet displaying the severe late summer conditions.
- A safety issue developed on a recent call where a volunteer was almost run over by a semi when no one was available to control traffic. Law enforcement was requested to respond more than once.
- Upcoming projects included the policy update with Lexipol and developing a job description for a Coordinator referenced in the recent workload analysis.
- The District currently had six Swift Water Techs and would be training three more. Policies were under development and equipment had been acquired. A recent call revealed a need to determine deployment procedures with Douglas County Sheriff's Office. Chelan County Fire District No. 1 did not currently have a program.

(Assistant Chief Brian Brett entered the meeting.)

Fire Marshal:

- Plans were under way for Open House scheduled for October 14, 2017, the last day of National Fire Prevention Week. The event would include classes and community activities with other agencies for kids. The Master Gardeners had staked out the Firewise area. Donations would be used to purchase smoke detectors.
- Assistant Chief Brett received "amazing, excellent" training at the National Fire Academy.
- Bob Plumb, formerly from Alaska, was hired as the new Chelan County Fire Marshal.

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- Assistant Chief Brett reported he was making progress with his investigation reports, although three fires had occurred since the weekend. One house fire on Lambert St. in Wenatchee still needed to be investigated.

UNFINISHED BUSINESS

1. After briefly discussing recent events surrounding the new day positions, it was agreed to meet with Chief Baker via a conference call to discuss further after this meeting.

(Herb King, President of Local #4197 entered the meeting.)

Commissioner McBride moved to approve the Collective Bargaining Agreement (2016-2021) with IAFF Local #4197. The motion was seconded by Commissioner Collings. Motion unanimously passed.

Three original documents were signed and given to President King for the Officers of the Local to sign at a meeting later in the day.

NEW BUSINESS

1. A special meeting was scheduled for Wednesday, July 26, 2017 at 3:00 p.m. for a staffing study presentation by Consultant Jim Mooney of ESCI.

PAYROLL & VOUCHERS

May Expenses: Payroll totaled \$159,380.27. Claims totaled \$64,077.50 for Vouchers No. 170601001 through 170601041.

Commissioner Collings moved to approve May payroll and vouchers in the amount of \$223,457.77. The motion was seconded by Commissioner McBride. Motion unanimously passed.

GOOD OF THE ORDER (None)

Commissioner Collings moved to adjourn the meeting at 5:50 p.m. The motion was seconded by Commissioner McBride. Motion unanimously passed.