

MINUTES

BOARD OF FIRE COMMISSIONERS

DOUGLAS COUNTY FIRE DISTRICT NO. 2

April 12, 2017
East Wenatchee, WA

The meeting was called to order at 5:00 p.m. by Chairman Bob Black with Commissioners Dawn Collings and Rick McBride present.

District personnel in attendance were Fire Chief Dave Baker, Assistant Chiefs Cam Phillips and Brian Brett, and Department Assistant Kris Felty.

ADDITIONS/DELETIONS TO THE AGENDA

- Discussion with Pangborn Managers on Airport Operations and Future Projects was added by Chairman Black.

APPROVAL OF MINUTES

Commissioner McBride moved to approve the Minutes of March 16, 2017 as presented. The motion was seconded by Commissioner Collings. Motion unanimously passed.

FINANCIAL REPORT

1. The Treasurer's Financial Statement indicated a balance of \$2,441,695.68.
2. Revenues received:
 - \$1,027.75, interest income.
 - \$6,633.00, Douglas County TLS, balance on the code enforcement agreement 2012, 2015 and 2016. (Warrant No. 927289J)
 - \$1,270.00, Washington State Department of Health, 2017 trauma grant. (EFT #843624!)
 - \$773.65, Herb King, refund time-loss compensation for 2/23/2017–2/27/2017. (Washington State L&I Warrant No. 9660721)
 - \$2,694.33, Pangborn Memorial Airport, interlocal agreement for 2016. (Check No. 22582)
 - \$650.00, Gavin Burnett, payment on refund of the 2016 resident program. (Cash)
 - \$395.45, Chelan County Fire District No. 6, payment for ERS Interface. (Check No. 21617)

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- \$395.45, Chelan County Fire District No. 3, payment for ERS Interface. (Check No. 798432)
- \$395.45, Douglas County Fire District No. 5, payment for ERS Interface. (Check No. 302211)
- \$223.10, Echo Health, Inc., reimbursement for vaccination and medical test. (Check No. 150064693)
- \$395.45, Chelan County Fire District No. 1, payment for ERS Interface. (Check No. 797953)
- \$395.45, Chelan County Fire District No. 5, payment for ERS Interface. (Check No. 3772)
- \$395.45, Chelan County Fire District No. 7, payment for ERS Interface. Check No. 797954)
- \$395.45, Chelan County Fire District No. 9, payment for ERS Interface. Check No. 797955)
- \$395.45, Douglas County Fire District No. 4, payment for ERS Interface. Check No. 302191)
- \$395.45, Chelan County Fire District No. 8, payment for ERS Interface. (Check No. 799042)
- \$395.45, Douglas County Fire District No. 3, payment for ERS Interface. Check No. 302186)
- \$3,210.00, Chelan-Douglas Community Action Council, fire protection agreement for Sunset Ridge. (Check No. 84972)
- \$209.85, Kyle Bowles, reimbursement for work boots exceeding allowance. (Check No. 1138)
- \$32.43, Chelan County Fire District No. 5, tax for ERS Interface. (Check No. 3778)

3. Chairman Black noted that the financial health of the District was improving with increased revenues due to the levy lid lift. He cautioned that vigilant oversight was important to maintain prudent management of expenditures.

PANGBORN OPERATIONS/FUTURE PROJECTS

Trent Moyers, Airport Director introduced himself and Ron Russ, Operations Manager. Of note, he was pleased to announce the new flights offered to San Francisco. In his report, he described the relationship with the fire district as symbiotic. Projects for the near future included remodel of the fire station to accommodate the new ARFF vehicle to be complete in June, and the triannual multi-agency exercise to be conducted in the fall. Long-range, the location of the fire station would be evaluated with reconstruction planned for 2022.

(The airport representatives left the meeting.)

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CORRESPONDENCE

- Notice was received from Daniel Losk, State Farm Good Neighbor Citizenship that the funding request was denied for the Smoke and Carbon Monoxide Detector Grant.

STAFF REPORTS

Chief:

- The District received an extension on the purchase agreement of the north-end property out to 120 days. A pre-development meeting on the short plat was scheduled for April 19. Chief Baker reported he had been advised of a possible environmental issue with hazardous spills (i.e. arsenic, oil, pesticides), but that those sights were likely along Empire Avenue. Confluence had agreed to the road that Douglas County had proposed through their property.

(Volunteer Firefighter Marcus Orr entered the meeting.)

Training:

- Trusses were ordered for the container project. Assistant Chief Phillips was informed that the Skill Center was too busy to help. The project was currently on hold.
- Captain Sean Clarke, Firefighters Seth Ellis and Josh Barnes were recently certified in Beginner and Advanced Water Rescue. Three more staff members would be attending training in May. The District would be working with the Douglas County Sheriff's Office in the future to use their boat.
- The current Fire Science Class included wildland training instructed by Firefighter Billy Turner and hydraulics instructed by Administrative Assistant Kurt Blanchard. Live fire training was planned near the Gun Club.
- Assistant Chief Phillips was continuing to build the Target Solution Training Program. Feedback from personnel had been positive.
- Four new volunteer firefighters with prior experience were expected to be on board for wildfire season and help build up numbers to our diminishing pool; the total was currently at thirty members.

Fire Marshal:

- Assistant Chief Brett was busy investigating recent fires at Go-Bent Recumbent Bikes, Phillippi Fruit, Sports Liquidators and a fatality fire in Malaga. He was assisted for the first time by the ATF who coincidentally were in town for training; two of the fires exceeded their required threshold for dollar loss. Inventory lost in the Sports Liquidators fire was expected to exceed \$2 million.
- Upcoming community events included Rock Island Fishing Day later in April and Touch-A-Truck in May.

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- Several pre-development applications received by Douglas County were signaling significant growth.
- ACCOR Technology had a new sprinkler system being used for the first time.
- Confluence Health was turning the old Highline Convalescent Center into a business complex.

UNFINISHED BUSINESS (None)

NEW BUSINESS

1. Two rescue vehicle bids were received as follows:

Rosenbauer	(General Fire Apparatus)	\$162,382.00
EJ Metals	(Hughes Fire Equipment)	\$184,984.00

Bids did not include taxes or apply any discounts.

Delivery times were indicated as follows:

Rosenbauer	365 days, chassis needed to arrive within 150 days
EJ Metals	120 days after chassis was delivered.

Both bidders took exception to the delivery penalty. In discussion, even though the District would likely have the truck sooner from EJ Metals, timing was not considered critical enough to justify the extra expense.

Commissioner Collings moved to accept the bid from General Fire Apparatus, Inc. for a rescue vehicle in the amount of \$162,382.00 plus sales tax. Commissioner McBride seconded the motion. Motion passed unanimously.

2. Commissioner McBride moved to approve payment of the Earnest Money Promissory Note to Central Washington Title Services in the amount of \$5,000. The motion was seconded by Commissioner Collings. Motion passed unanimously

3. Commissioner McBride moved to adopt Resolution No. 04-12-2017, surplusing an old Konica camera and a broken Swintec typewriter to be discarded having no value. The motion was seconded by Commissioner Collings. Motion passed unanimously.

4. The regular meeting in May was changed to Monday, May 15, 2017 to allow support staff to attend their annual conference and extra time for receiving architectural and engineering proposals.

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PAYROLL & VOUCHERS

March Expenses: Payroll totaled \$159,035.73. Claims totaled \$61,055.19 for Vouchers No. 170402001 through 170402059.

Commissioner Collings moved to approve March payroll and vouchers in the amount of \$220,090.92 as presented. The motion was seconded by Commissioner McBride. Motion unanimously passed.

GOOD OF THE ORDER

1. Filing Week: May 15-19, 2017 for candidates of Fire Commissioner Position #1 in the next general election.

Commissioner McBride moved to adjourn the meeting at 5:50 p.m. The motion was seconded by Commissioner Collings. Motion unanimously passed.