

MINUTES

BOARD OF FIRE COMMISSIONERS

DOUGLAS COUNTY FIRE DISTRICT NO. 2

May 15, 2017
East Wenatchee, WA

The meeting was called to order at 5:00 p.m. by Chairman Bob Black with Commissioners Dawn Collings and Rick McBride present.

District personnel in attendance were Fire Chief Dave Baker, Assistant Chiefs Cam Phillips and Brian Brett, Captain Mike Soltwisch, Firefighters Seth Ellis, Shane Flatness, and Cody Shelton, and Resident Firefighter Cole Clark.

ADDITIONS/DELETIONS TO THE AGENDA (None)

APPROVAL OF MINUTES

Commissioner McBride moved to approve the Minutes of April 12, 2017 as presented. The motion was seconded by Commissioner Collings. Motion unanimously passed.

FINANCIAL REPORT

1. The Treasurer's Financial Statement indicated a balance of \$3,776,102.23.
2. Revenues received:
 - \$1,174.23, interest income.
 - \$650.00, Gavin Burnett, payment on refund of the 2016 resident program.
(Cash)
 - \$4,942.22, City of East Wenatchee, code enforcement agreement for first quarter 2017.
(Check No. 47752)
 - \$32.43, Chelan County Fire District No. 1, tax for ERS interface. (Check No. 800007)
 - \$255.00, Ted Martin, balance for boots after applied allowance. (Check No. 2092)
 - \$32.43, Chelan County Fire District No. 3, tax for ERS interface. (Check No. 800644)
 - \$32.43, Chelan County Fire District No. 63, tax for ERS interface. (Check No. 800645)
 - \$32.43, Chelan Fire & Rescue, tax for ERS interface. (Check No. 800008)
 - \$32.43, Chelan County Fire District No. 8, tax for ERS interface. (Check No. 800948)
 - \$32.43, Douglas County Fire District No. 4, tax for ERS interface. (Check No. 303298)
 - \$32.43, Douglas County Fire District No. 2, tax for ERS interface. (Check No. 303316)
 - \$162.60, Housing Authority, fire protection agreement for Heritage Glen.
(Check No 58846)

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CORRESPONDENCE

The District's IT provider issued a warning over the weekend urging extra care when opening emails in response to the recent cyber-attack that reached around the world.

STAFF REPORTS

Chief:

- Recent notable fires included two houses in Rock Island and one fatality fire on N. James Avenue.
- Legal counsel had drafted an *Agreement for Firewise Garden* with the Master Gardeners.
- The budgeted amount for the brush truck was clarified to be \$150,000.
- Training was currently underway on the new rebuilt military truck.
- The cause of the sink hole behind the station was possibly training, not a leak.
- Chief Baker had met on-site with an architect interested in working on the north-end station.
- The Station Design Conference recently attended by Chief Baker in Fort Worth, Texas reportedly had a lot of good information. Hot topics included concern with exposure to cancer-causing agents and clean living areas for firefighters.
- The deadline for architects to submit their statements of qualifications was advertised as Friday, May 19 at 5:00 pm. Scheduling for review and interviews would follow.

Fire Marshal:

- Assistant Chief Brett had investigated five fires since the last meeting.
- Proposed development included a 141-lot subdivision above Nile Avenue.
- A revised *Agreement for Firewise Garden* was received today.
- Assistant Chief Brett recently attended a class on investigating residential fires caused by electricity in Detroit, Michigan. It was reportedly a good class attended by participants from around the country and Canada.
- It was noted that Firefighters Herb King and Seth Ellis recently attended a fire investigation conference in Leavenworth.
- Upcoming training included the National Fire Academy to start the next week. An expert courtroom class would be held in September. Assist Chief Brett was on track to conducting 100 fire investigations, a requirement for certification.
- Tables would be purchased for open house.

Training:

- Assistant Chief Phillips reported that volunteer participation was at an all-time low as reflected in dwindling responses to fires and training attendance; the need was great for getting a coordinator on board.

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- Jim Cox and Rafael Martinez, long-time volunteer firefighters recently retired. Two new volunteers with firefighting experience were expected to join soon.
- The Washington State Fire Fighters Association Annual Fire School would be held in Wenatchee, May 19-21.
- Firefighters Herb King, Shane Flatness and Billy Turner would be participating in swift water rescue training later in the week.
- Firefighter Seth Ellis attended a FEMA-funded Crude By Rail and Emergency Response Course in conjunction with Burlington Northern in Pueblo, Colorado. Captain Mike Soltwisch was registered to take the same training in College Station, Texas later this month.
- Four Firefighters would be participating in the Captain's Test on May 18.

UNFINISHED BUSINESS (None)

NEW BUSINESS (None)

PAYROLL & VOUCHERS

April Expenses: Payroll totaled \$162,599.31. Claims totaled \$74,293.73 for Vouchers No. 170502001 through 170402074.

Payroll change was approved as follows:

- Part-time Firefighter Jim Cox retired effective May 1, 2017.

Commissioner Collings moved to approve April payroll and vouchers in the amount of \$236,893.04 as presented. The motion was seconded by Commissioner McBride. Motion unanimously passed.

GOOD OF THE ORDER

1. Assistant Chief Brett commended Firefighter Shane Flatness for making props for a fire extinguisher class.

Commissioner McBride moved to adjourn the meeting at 5:40 p.m. The motion was seconded by Commissioner Collings. Motion unanimously passed.