

MINUTES

BOARD OF FIRE COMMISSIONERS

DOUGLAS COUNTY FIRE DISTRICT NO. 2

July 12, 2017
East Wenatchee, WA

The meeting was called to order at 5:00 p.m. by Chairman Bob Black with Commissioners Dawn Collings and Rick McBride present.

District personnel in attendance were Chief Dave Baker, Assistant Chiefs Cam Phillips and Brian Brett, Captain Seth Ellis, Volunteer Lieutenant Kyle Dennis, and Department Assistant Kris Felty.

ADDITIONS/DELETIONS TO THE AGENDA

- Chelan County Fire District No. 1 – Proposition No. 1 was added to New Business by Commissioner McBride.

APPROVAL OF MINUTES

Commissioner McBride moved to approve the Minutes of June 7, June 14, and June 28-29, 2017 as presented. The motion was seconded by Commissioner Collings. Motion unanimously passed.

FINANCIAL REPORT

1. The Treasurer's Financial Statement indicated a balance of \$3,640,175.24.
2. Revenues received:
 - \$1,974.55, interest income.
 - \$650.00, Gavin Burnett, payment on refund of the 2016 resident program. (Cash)
 - \$5.00, LexisNexis, copy of fire report. (Check No. 651433812)
 - \$180.42, Chelan County Fire District No. 1, fire investigation at 1233 Montana St., Wenatchee. (Check No. 803550)
 - \$146.13, Brian Brett, reimbursement for personal travel expenses. (Check No. 357)
 - \$661.54, Chelan County Fire District No. 1, fire investigations at 808 Boogie Ct. and 1305 Gaspar St., Wenatchee. (Check No. 804202)

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CORRESPONDENCE

- Chief Baker relayed a thank-you message from Fire Chief Kelly O'Brien, Chelan County Fire District No. 3 for assistance with the Spromberg Fire that occurred on May 23, 2017.

Chief:

- Recent major fires included the lightning-caused Sutherland Canyon Fire in the Palisades and the Mitchell Fire on Badger Mountain. Both were mobilized. Captain Seth Ellis was currently dispatched to another mobilization in the Yakima area. A map of the fire area for the Sutherland and Spartan Fires was available to view.
- The report on the *Douglas County Fire District No. 2 Staffing and Deployment Study* was distributed to board members. Consultant Jim Mooney of Emergency Services Consulting International would be making a presentation during a special meeting scheduled in two weeks.
- The *Purchase and Sale Agreement* for the property on N.W. Cascade Avenue was close to its expiration date. The selected architect would be asked how much time was needed for an extension.
- Information on EF Recovery would be available for the August meeting. Their services include billing for car accidents. Commissioner McBride advised that he was familiar with the company as the City of Wenatchee used them for recovering costs associated with hazardous materials.

Training:

- Two new residents would be brought on board. They will be starting the state fire training academy in August.
- Assistant Chief Cam Phillips discussed concerns over inadequate fire protection during mobilization operations on the Sutherland Fire. Captain Ellis was commended on his decision to prioritize and remain in our fire district when fire was observed along the road while en route to a fire in Grant County. Complaints were coming from residents when operations were turned over to mobilization crews. Those firefighters were most likely inexperienced with this type of fire.
- Dick Jaspars, a long-time member of the morning coffee group, died on July 3. His family requested memorials go to the fire department. Donations were routed to the volunteers.
- Volunteer participation was reported as "pretty low". Only eight members showed up for the drill/business meeting the previous night. Lack of attention was cited as a possible reason.
- A \$500 citation was issued the previous night by law enforcement for "Unlawful Discharge of Fireworks" that started a fire on N. Devon Avenue. The people responsible for starting the fire had lied and tried to blame little kids.

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Fire Marshal:

- Two fires caused by fireworks would be reported to the State Fire Marshal. In his report, Assistant Chief Brian Brett commended Captain Ellis for the good work on his first shift as Captain at 401 S. Kentucky Ave. that involved three homes. The other was at 1800 Sunset Highway where kids with fireworks caught a shed on fire.
- In his report on other recent fires, he advised that two had occurred at 2726 Sunset Highway. The first was described as a “spectacular save,” the fire was originally caused by smoking material in a planter box. The fire department returned for the second fire that was possibly caused by an ember that fell in the fireplace box.
- Projects assigned to Firefighter Shane Flatness included developing a juvenile fire starter intervention process and making contacts for the Open House.
- It was confirmed for Commissioner McBride that the boundary of the district fell between 3.4 and 3.5 miles up Palisades Road. The current practice when responding to the area outside of the district was to give a courtesy tank of water and the owner the option of having our responding units continue to put out the fire for which they would be billed. It was suggested that residents in the Palisades be sent notice on the emergency services they would receive in the future.

Volunteers:

- Lieutenant Kyle Dennis advised that Zirkle Fruit Company generously allowed use of their water system during the recent fires and suggested the district send them a thank-you letter. The amount of water was estimated between 35,000 and 40,000 gallons. They also brought out cherries to the fire crews.

UNFINISHED BUSINESS

1. Architectural and Engineering Services: After discussion, including references obtained from Chief Baker and consideration given to presentation topics related to project oversight with the contractors and the budget, experience, ties to local community, and receiving input from those present:

Commissioner McBride moved to select Carletti Architects, P.S. to provide professional architectural and engineering services in planning and building design of new station projects for the Fire District. The motion was seconded by Commissioner Collings. Motion unanimously passed.

Peter Carletti would be contacted as soon as possible regarding the extension on the property agreement.

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NEW BUSINESS

1. Chelan County Fire District No. 1 – Proposition No. 1: Commissioner McBride extended his appreciation to Volunteer Lieutenant Tanner Brender and Assistant Chief Brian Brett for their assistance with community outreach, and Douglas County Fire District No. 2 for the use of the facilities. He asked if the Board could submit a letter of support to the Safety Valve. Assistant Chief Phillips would consult with legal counsel.

2. At the request of Chairman Black, the regular meeting in August was changed to Wednesday, August 16, 2017 at 5:00 p.m.

PAYROLL & VOUCHERS

June Expenses: Payroll totaled \$153,317.63. Claims totaled \$78,445.49 for Vouchers No. 170702001 through 170702057.

Payroll changes were approved as follows:

- Salaries for full-time represented employees increased 4% effective January 1, 2017 (2%-2016 and 2%-2017) as authorized in the 2016-2021 Collective Bargaining Agreement.
- The temporary employment agreement of Administrative Assistant Kurt Blanchard ended May 31, 2017.
- Part-time Firefighter Rafael Martinez retired effective June 1, 2017.

Commissioner Collings moved to approve June payroll and vouchers in the amount of \$231,763.12. The motion was seconded by Commissioner McBride. Motion unanimously passed.

GOOD OF THE ORDER

- Reminder: Special meeting for ESCI presentation on Wednesday, July 26, 2017 at 3:00 p.m.

Commissioner Collings moved to adjourn the meeting at 6:12 p.m. The motion was seconded by Commissioner McBride. Motion unanimously passed.