

MINUTES

BOARD OF FIRE COMMISSIONERS

DOUGLAS COUNTY FIRE DISTRICT NO. 2

May 24, 2018
East Wenatchee, WA

The meeting was called to order at 3:30 p.m. by Chair Dawn Collings with Commissioners Rick McBride and Bob Black present.

District personnel in attendance were Fire Chief Dave Baker, Assistant Chiefs John Glenn and Kurt Blanchard. Representatives from Pangborn Memorial Airport were Trent Moyers, Director and Ron Russ, Operations Manager.

The purpose of the meeting was to consider the following items:

- Meet with Pangborn Airport Managers regarding the Pangborn Fire Protection Agreement and plans for future fire facilities.
- Continue discussion on the Master Plan.

Pangborn

The current interlocal agreement with Pangborn had been provided to members prior to the meeting. The presentation prepared by Mr. Russ covered airport staffing, commercial flights, the operating budget and their capital improvement plan. The plan included the construction of a new airport operations building that would include space for a fire station in 2025.

In discussion, Commissioner Black explained that this meeting was an expense driven conversation. One concern was that the current housing arrangement for residents was expensive and asked if residents would be allowed to continue living at the airport. Mr. Trent advised there was no time frame for removal of the homes while the station remained at the current location. An additional modular home was an option.

Challenges to meet the required staffing with qualified individuals included the lack of personnel, the recurring costs of basic ARFF training (\$1,700) plus annual re-certifications (\$1,000) with fewer opportunities for ARFF training available, and turnover of trained personnel.

Referencing Section C.1 *Provision and Coordination of Airport Fire Protection Services* in the interlocal agreement, Chief Baker clarified it would be a unified command with lots of coordination between the Fire District and Pangborn Airport in an airport emergency.

The Pangborn managers were thanked for meeting with the Fire Commissioners and left.

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Break: 4:20-4:30

Master Plan

Items included in discussion:

Chief Baker explained the *Douglas County Fire District 2 Master Plan* was a fluid document that was intended to be used as a map.

Chief Glenn suggested considering impact fees as a possible funding source for needs associated with growth. Costs would be assessed on developers. Another possibility was donated land by a developer for locating a future fire station.

For the projected growth between Fancher Heights and Rock Island, Commissioner McBride suggested including land in the future bond issue.

Locating a training facility out by the airport was briefly discussed. The upcoming grant would include the purpose of the property purchase. Another option was to remodel the existing headquarters station. Requirements/limitations would need to be researched. Commissioner McBride indicated he would like the project budgeted to start next year. Remodel would include the kitchen and installing showers in the bathrooms.

Chief Baker was considering moving administration out to Station 4. A meeting was scheduled for the following week with the architect. Commissioner Black would attend.

Chief Baker had recently toured the new Department of Transportation Building. It was 30,000 square feet costing \$266/sq. ft., \$8 million total. The cost of Station 4 could not be determined until 30% of the design was completed.

More information had been requested to supplement the SAFER grant application regarding an exemption for the cost sharing. The grant writer had been contacted to assist with explaining the hardship the district was experiencing due to growth. She would be attending the June meeting.

Chief Baker would be meeting with PUD representatives regarding the property under consideration for a new station in Rock Island.

Chair Dawn Collings stressed the need for transparency especially in letting the public know what is being done with their money. Newsletters, use of public media, and the website were favored outlets, some considered good, non-cost ways to get information out. Another public newsletter was planned for fall. Signs for the new station were considered.

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Commissioner Black moved to adjourn the meeting at 5:20 p.m. Commissioner McBride seconded the motion. Motion unanimously passed.