

MINUTES

BOARD OF FIRE COMMISSIONERS

DOUGLAS COUNTY FIRE DISTRICT NO. 2

October 10, 2018
East Wenatchee, WA

The meeting was called to order at 5:00 p.m. by Chair Dawn Collings with Commissioners Bob Black and Rick McBride present.

District personnel in attendance were Fire Chief Dave Baker, Assistant Chiefs Kurt Blanchard and John Glenn, and Lieutenant Kyle Dennis.

ADDITIONS/DELETIONS TO THE AGENDA (None)

APPROVAL OF MINUTES

Commissioner Black moved to approve the Minutes of September 12, 2018 as presented. The motion was seconded by Commissioner McBride. Motion passed.

FINANCIAL REPORT

1. The Treasurer's Financial Statement indicated a balance of \$4,622,870.26.
2. Revenues received:
 - \$7,563.89, interest income.
 - \$400.00, Chandler Van Amen, repayment of resident tuition. (Cash)
 - \$3,787.00, Washington State Patrol, reimbursement for equipment on the Cougar Creek Mobilization Fire. (EFT #192245!)
 - \$1,584.78, Department of Natural Resources, reimbursement for personnel and equipment on the Boylston Fire. (EFT #202509!)
 - \$3,921.00, Washington State Patrol, reimbursement for equipment on the Baird Springs Mobilization Fire. (EFT #244704!)

CORRESPONDENCE

1. Information was available for the 2018 WFCFA Conference October 25-27 in Yakima.
2. Notice from the Douglas County Boundary Review Board approving annexation by the City of Rock Island as presented in Case File BRB 2018-02 with additional parcels requested by the Douglas County Board of Commissioners. It included the property the District is interested in acquiring for Station 3.

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3. Carol V. Le Ray donated \$5,000; it came with a thank-you note to Chief Baker. She received assistance when her outdoor burn got out of control. She had described the crew as “incredibly gracious”; they were Assistant Chief Blanchard, Captain Flatness, and Firefighters Turner, Toevs, Bollinger, Orr and Lamb. Her wishes were to put the funds toward an AED and smoke detectors.

STAFF REPORTS

Chief:

- Chief Baker would be attending the Rock Island Council Meeting the following night to talk about concerns over recent response times.
- The billing to repair damages to Brush 1 incurred during the Crystal Fire was included in the claims to be approved at this meeting. Reimbursement would be sought through the district’s insurance. Brush 5 would likely be painted and repaired this winter.
- BNSF payment for suppression of the train-caused wildland fire in July 2017 was still pending.
- Legal counsel was drafting a purchase and sale agreement for the property in Rock Island.

Training: (No report. Assistant Chief Phillips was out on a call.)

Recruitment/Retention Officer:

- Interviews of volunteer applicants would be completed soon. Twenty-five applicants would be narrowed down to ten.
- Chief Glenn was the duty officer in charge for the two recent structure fires in Rock Island. Both were total losses. He clarified that response times were not a factor as they were fully involved before they were reported. Good support was received from neighbors.

Fire Marshal:

- The upcoming Open House was receiving good staff support.
- Fire drills were conducted at the schools. A recent simulated earthquake drill was currently being evaluated. Chief Blanchard was meeting with the Superintendent to discuss topics like lock-downs and school remodels.
- While on light duty, Captain Sean Clarke was assisting with pre-fire plans. Firefighter Scott White was working on the hydrant program.
- Crews would be finalizing commercial inspections by the end of the year.
- Commercial developments included the new law and justice building, Marson & Marson, Norco, and several data centers. Work was underway to resolve water issues at Spanish Castle. Another group was interested in the old silicone plant in Rock Island.
- Law enforcement was not releasing the investigation findings of the Crystal Fire. The investigation of the fatality fire in Bridgeport was still active. Chief Blanchard noted he had been invited to visit the state crime lab.

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- Chief Blanchard had completed his state certification as Arson Technician and would continue to work towards his national certification.

(Former Assistant Chief Doug Miller and Assistant Chief Cam Phillips entered the meeting.)

UNFINISHED BUSINESS

1. Fire Station Design: Options #4 and #5 were presented for consideration in determining square footage and budget. The Chiefs and Commissioners concurred with #4. The site plan provided better turning radius and vehicle flow, better landscaping, and layout for neighboring properties. In discussion initiated by Commissioner McBride over costs and concern with the ability to meet future financial obligations, #4 would offer flexibility in removing the training building and/or adding the fourth bay. Chief Baker was authorized to have the architect move forward and start the design phase.

2. Commissioner McBride requested clarification on the status of the warranty due to the delays in acquiring the new rescue vehicle.

(Firefighters Herb King and Jordan Givens entered the meeting.)

NEW BUSINESS

1. 2019 Budget: Chief Baker reported the budget was 60-70% complete. Budget workshops were scheduled for October 22 and November 5 at 4:00 p.m.

2. District Policies: Board members were asked to review Sections 10, 11 and 12 for the November meeting.

PAYROLL & VOUCHERS

September Expenses: Payroll totaled \$211,225.28. Claims totaled \$98,157.86 for Vouchers No. 181002001 through 181002071.

Commissioner Black moved to approve September payroll and vouchers in the amount of \$309,383.14. The motion was seconded by Commissioner McBride. Motion passed.

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GOOD OF THE ORDER

1. Board members signed a thank-you card to Mrs. Le Ray for the donation.
2. Firefighter Josh Barnes was placed on light duty following an injury he sustained during training.
3. Assistant Chief Glenn shared that Volunteer Firefighter Jeff Linterman suffered the loss of his daughter in the last week. She lived in Virginia.

EXECUTIVE SESSION

Chair Collings closed the meeting at 6:07 pm for a ten-minute executive session regarding the acquisition of property as allowed in RCW 42.30.110(1)(b). Chief Baker, Assistant Chief Phillips, and the Secretary remained in the meeting. The open meeting reconvened at 6:17 p.m. No action was taken.

Commissioner McBride moved to adjourn the meeting at 6:17 p.m. The motion was seconded by Commissioner Black. Motion passed.